



Pre-Program Questionnaire

College Name:

Date of Event:

All questions may not apply to your college, so please fill out what is appropriate.

1. What is your most important need for your students in terms of training and development?
2. What are your specific objectives for Dr. Taneja's presentation?
3. What are sensitive issues that should be avoided?
4. Time frame of presentation:
Approximately from am/pm to am/pm
5. What professional trainings have you used in the past?
6. What did you like/dislike about their performance?
(List what you remember the most and if you'd like to delete or repeat for your audience)

7. How many audience members do you anticipate?

8. Please list (3) items you believe Dr. Taneja should know before addressing your group:

1.

2.

3.

9. Audience demographics:

Size:

Percentage of men:

Percentage of women:

Average age of group?

General description of attendees:

10. Please provide a brief description of your organization